



National Institute of Tourism & Hospitality Management

Telecomnagar, Gachibowli, Hyderabad - 500 032. Telangana State, INDIA.

Tel : 040-2300 0472/473, Fax : 040-2300 0471, www.nithm.ac.in

19/11/2022

IQAC MEETING - Minutes

Saturday, 19.11.2022 / 10.30 AM/ Board room

IQAC Committee Attendees

- | | |
|-----------------------------------|------------------------|
| 1. Dr. M.K. Ganesh, Principal I/C | Teacher |
| 2. Dr. Niraj Gohil | Teacher |
| 3. Dr. Mahender Reddy | Teacher |
| 4. Dr. Hemanth | Teacher |
| 5. Mrs. Michelle Francis | Teacher |
| 6. Mrs. Vijayalakshmi | Teacher |
| 7. Mrs. Sirisha Murthy | Teacher |
| 8. Mr. Vinay | Teacher |
| 9. Ms. Aarti Patil | Member, Alumni |
| 10. Mr. P. Sridhar | Administrative Manager |
| 11. Mrs. Kiran Mayi Audina | IQAC Coordinator |

Agenda

1. Student clubs – Cultural club, Toastmasters club, Environmental club and Sports club to chart out activity calendar for the year WEF December 2022.
2. Registration on Alumni Association by Telangana Societies Registration
3. Skill development programmes and assessments undertaken for AY 2021-22.
4. Research contribution by students enrolled in PG Programmes.

Report of Compliance

In compliance with the Action Items drafted in the 1st meeting of IQAC held on 12/11/2022. The following activities are successfully carried out.

- Regular meetings of the IQAC Committee will be conducted every week.
- Student's weekly practical class's attendance and update the assessment regularly deadline for submission on 24th Nov 2022.
- Teaching diary for every subject will be updated by the concerned faculty. A template has been shared to the faculty for updation.
- The IQAC tab is active. 1st IQAC meeting minutes has been uploaded in the website.
- Mr. Yadagiri to complete the registration in AISHE portal. Mr. Sridhar to help him with the details required to complete the registration.

Notes

- Mrs. Aarti proposed to have the templates of teaching diary and related student assessments accessible on the ERP Portal. Members agreed to the same. Mrs. Kiran Mayi to consult ERP and website maintenance vendors on the feasibility of adding the feature.
- Clubs must enroll students and ensure active participation by conducting regular activities. A tentative calendar to be submitted for the same.
- Skill development programmes and assessments to be documented outlining the objectives of the programme and their outcomes through participant feedback.
- Mr. Yadagiri and Mrs. Aarti assigned to expedite the process of Alumni registration under Telangana Societies Registration/NGO.
- Ms. Kiran Mayi proposed to make research article publication mandatory for MBA^{2nd} year students. Each faculty be assigned with 4/5 students to guide the student in publication of EARTH/UGC/SCOPUS journals based on the quality of the paper.

The meeting ended on an assertion by all members who agreed to action on completion of the assigned works before the next weekly meeting.



Ms. Kiran Mayi
Coordinator
IQAC



Dr. S. Chinnam Reddy
Chairperson
IQAC